



THE FORWARD PLAN OF KEY DECISIONS

ISSUE 4: 5 September 2005 to 6 January 2006,

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(The next issue of the Forward Plan, covering the period 3 Oct 2005 to 3 Dec 2006, will be published on 19 Sept 2005)

Cllr Ann John
Leader of the Council

Forward Plan 2005/06

The Forward Plan sets out the key decisions and other decisions that the Executive intends to take over the following four months, together with key decisions by officers and other important decisions to be taken by the Council, its committees or officers. Briefly, a Key Decision is an Executive decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards. Decisions made by the Executive are subject to a call-in provision. If any item is called in the Scrutiny Committee (made up of Councillors not on the Executive) will meet to consider the item. Following this, the Executive will meet and take into account the recommendations of the Scrutiny Committee. This will usually take place within 4-6 weeks of the original decision. The Executive may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee on a matter are to be considered by the Executive can be obtained from Democratic Services.

The Plan is updated monthly and republished on the Council's website (www.brent.gov.uk/democracy). Copies can also be obtained via the Town Hall One Stop Shop, Forty Lane, Wembley, Middlesex, HA9 9HD, Telephone 020 8937 1366 or via e-mail at committee@brent.gov.uk.

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless confidential or exempt under the Local Government Act 1972 as amended. These are listed in column 5 and will be published on the Council's Website five clear working days before the date the decision is due to be taken. Paper copies will be made available via Democratic Services as detailed above. The Council's Access to Information Rules set out the entitlement of the public to see documents and reports.

Anyone who wishes to make representations regarding any of the matters listed in this Forward Plan, can do so by forwarding a written submission to Democratic Services using the above address/telephone number up to one week before the date the decision is to be taken (see column 4). Where a specific decision date has yet to be identified, contact Democratic Services who will forward representations to the Lead Officer.

The membership of the Executive is as follows:

Cllr Ann John (Leader of the Council, Corporate Strategy & Policy Co-ordination)
Cllr David Coughlin (Deputy Leader, Corporate Resources)
Cllr Lincoln Beswick (Crime Prevention & Public Safety)
Cllr Michael Lyon (Children & Families)
Cllr Lesley Jones (Environment, Planning and Culture)
Cllr Bobby Thomas (Housing & Customer Services)
Cllr Ralph Fox (Adults, Health & Social Care)
Cllr Ramesh Patel (Regeneration & Economic Development)
Cllr Dorman Long (Human Resources & Diversity)
Cllr Gabrielle Kagan (Local Democracy & Consultation)

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
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CENTRAL

F&CR -05/06- 1	<u>Capital Strategy and Corporate Asset Plan</u> To endorse the Capital Strategy and Corporate Asset Plan.	Executive	12 Sept 05	Report from the Director of Finance and Corporate Resources	Internal only	Duncan McLeod
F&CR -05/06- 2	<u>Risk Management Strategy and Action Plan</u> To approve and adopt the proposed strategy and action plan.	Executive	12 Sept 05	Report from the Director of Finance & Corporate Resources	Internal only	Duncan McLeod
Cor -05/06- 89	<u>Proposed lease of sub-station site to EDF Energy</u> To approve lease terms.	Executive	12 Sept 05	Report from the Director of Finance & Corporate Resources	Tenants of Ryde House	Marcus Perry
Cor -04/05- 78	<u>Dollis Hill House</u> To note update on negotiations and future proposals.	Executive	12 Sept 05	Report from the Director of Environment & from the Director of Finance	PCT and local groups	Marcus Perry & Sue Harper
Cor -04/05- 75	<u>Youth & Community Centres: further update reports on Mahogany Arts & The Pakistan Workers Association</u> To agree a way forward for occupying groups to formalise their rights to occupy their premises.	Executive	12 Sept 05	Report from the Director of Finance & Corporate Resources	User groups	Marcus Perry

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Cor -04/05- 76	<u>Salisbury Road Car Park Site: proposed sale</u> To agree terms of sale of a site which will form part of a comprehensive redevelopment scheme.	Executive	12 Sept 05	Report from the Director of Finance & Corporate Resources	South Kilburn New Deal for Communities	Marcus Perry
Cor -05/06- 90	<u>Review of the Freedom of Information Act</u> To review the operation of the Freedom of Information Act since January 2005 and consider any changes necessary to policy and practice.	Executive	10 Oct 05	Report from the Director of Finance & Corporate Resources	Internal	Dane Wright
HR -04/05 -07	<u>Authority to invite tenders for the provision of the occupational health service contract to Brent Council.</u> To approve the invite tenders of respect of the provision of the occupational health service contract for the council, as required by Contract Standing Orders 89 and 90.	Executive	12 Sept 05	Report from the Director of Human Resources	Internal	Val Jones
PRU -05/06- 08	<u>Vital Signs</u> To note the Council's performance against key indicators.	Executive	12 Sept 05	Report from the Director of PRU	Internal	Phil Newby
PRU -05/06- 4	<u>Increasing Childcare Places Overview Task Group Report</u> To note the findings and recommendations of the Increasing Childcare Place Overview Task Group.	Executive	12 Sept 05	Report from the Director of PRU	Internal	Phil Newby
PRU -05/06- 5	<u>Access to Financial Services</u> To note the recommendations of Overview task group.	Executive	12 Sept 05	Report from the Director of PRU	Internal	Phil Newby
PRU	<u>Sexual Health of Young People in Brent</u>	Executive	12 Sept 05	Report from the	Internal	Phil Newby

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-05/06-6	To note the recommendations of the Health Overview task group.			Director of PRU		
PRU -05/06-07	<u>Domestic Violence Strategy</u> To agree adopt the strategy as corporate policy.	Executive	10 Oct 05	Report from the Director of PRU	The Brent Domestic Violence Forum, Police Service, PCT, the Fire Service	Phil Newby
CHILDREN & FAMILIES						
EAL -05/06-008	<u>Play Strategy for Brent</u> To agree a play strategy for Brent for 2005-2008.	Executive	12 Sept 05	Report from the Director Children and Families	Internal only	John Christie
EAL -05/06-011	<u>Participation of Children & Young People: statement of commitment</u> To approve the Children & Young Peoples Participation and Consultation Strategy for 2005-07.	Executive	12 Sept 05	Report from the Director Children and Families	Children's Strategic Partnership Board, Children's Forum, Youth Forum representation at their meetings.	John Christie
EAL -05/06-012	<u>SEN Review</u> To agree proposals for improving provision for Special Educational Needs in Brent following the recent wide ranging consultation.	Executive	10 Oct 05	Report from the Director Children and Families	Consultation involving: all Brent schools, parents of pupils in special schools, governors, trade unions, neighbouring LEAs, relevant statutory and non-statutory agencies - via consultation paper.	John Christie

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ENVIRONMENT & CULTURE						
E&C -05/06- 011	<u>BACES 3 Year Adult Learning Plan</u> To agree the adult learning plan for Brent.	Executive	12 Sept 05	Report from the Director of Environment and Culture	Learning & Skills Council (London West)	John Fitzpatrick
E&C -05/06- 013	<u>Service Plan for Food Safety and Occupational Health and Safety Enforcement 2005/6</u> To approve the service plan as the Authority's plan for the enforcement of occupational health and safety legislation and the enforcement of food safety, food standards and feeding stuffs legislation during the period 1 st April 2005 to 31 st March 2006.	Executive	12 Sept 05	Report from the Director of Environment and Culture	Internal	Elizabeth Georgeou Env. Health
ES -04/05- 291	<u>Approval of Enforcement Policy</u> To agree a revised over-riding policy for taking enforcement action in relation to environment matters.	Executive	12 Sept 05	Report from the Director of Environment and Culture	Draft Policy to be published for consultation on the Intranet	Stephen Moore Env. Health
E&C -05/06- 008	<u>Brent Municipal Waste Management Strategy</u> To approve draft strategy for consultation.	Executive	12 Sept 05	Report from the Director of Environment and Culture	Internal	Chris Whyte StreetCare
E&C -05/06- 014	<u>Disposal of Land at Alperton Sports Ground to GOALS Soccer Centres Plc</u> To approve disposal of land at Alperton Sports Ground for development of further 2 x 5-a-side soccer pitches adjacent to existing 5-a-side complex.	Executive	12 Sept 05	Report from the Director of Environment and Culture	Internal	Marcus Perry (Louis Eden, Principal Estates Surveyor Finance and Corporate Resources Dept)

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E&C -05/06- 015	<u>Kingsbury Pool – Update on Progress and Future Options</u> To note progress on negotiations with Next Generation and to agree way forward.	Executive	12 Sept 05	Report from the Director of Environment and Culture	Internal	Sue Harper E&C Directorate
ES -04/05- 269	<u>Public Convenience Strategy</u> To approve a Public Toilet Strategy for Brent.	Executive	12 Sept 05	Report from the Director of Environment and Culture	British Toilet Association	Keith Balmer StreetCare
ES -03/04- 147	<u>Draft Air Quality Action Plan</u> To agree an action plan as required by the Environment Act 1995 detailing measures or proposals which will improve air quality, which proposes 63 measures aimed at improving air quality in order to meet the 2005 objectives, given that Brent has declared parts of the borough Air Quality Management Areas and predicted that levels of fine particles and nitrogen dioxide would fail to meet the National Air Quality Objectives.	Executive	12 Sept 05	Report from the Director of Environment and Culture	Area Consultative Forums	Yogini Patel Env Health
E&C -05/06- 016	<u>West London Sub-Regional Development Framework (SRDF)</u> To agree proposed responses to Mayor of London's consultation on draft SRDF for West London.	Executive	10 Oct 05	Report from the Director of Environment and Culture	Other West London boroughs plus Members.	Ken Hullock Planning
ES -04/05- 318	<u>Section 106 Update</u> To agree spending of S106 funds as set out in the report.	Executive	10 Oct 05	Report from the Director of Environment and Culture	Planning Committee 16/03/2005	Dave Carroll Planning

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ES -04/05- 329	<u>Wembley Redevelopment Crowd Safety and Security</u> To agree additional works.	Executive	10 Oct 05	Report from the Director of Environment and Culture	Metropolitan Police	John Howe Transportation
E&C -05/06- 005	<u>Corporate Environmental Policy</u> To agree revisions to 1998 Corporate Environment Policy and to agree implementation of the revised Policy through the Corporate Governance Framework.	Executive	10 Oct 05	Report from the Director of Environment and Culture	Internal	Keith Tallentire Projects & Policy
E&C -05/06- 017	<u>Recommendations for Award of Contract for Bridge Strengthening and Associated Works Outside Wembley Park Station</u> To approve the award of the contract following the outcome of the tendering exercise.	Executive	10 Oct 05	Report from the Director of Environment and Culture	Internal	Paul Williams Transportation
E&C -05/06- 007	<u>Cultural Strategy</u> To agree the adoption of the Strategy for Brent.	Executive	14 Nov 05	Report from the Director of Environment and Culture	Arts Council England. Community Organisations	Marianne Locke Arts & Learning
E&C -05/06- 009	<u>Parking Policy</u> To agree a review of the existing parking strategy, the Parking Plan being a comprehensive document that steers the Council's parking implementation and enforcement programmes for the next 3-5 years.	Executive	12 Dec 05	Report from the Director of Environment and Culture	Residents, businesses and local organisations via Parking Conference held in May 2005	Qas Kazaz/Gerry Devine Transportation
E&C -05/06 018	<u>Civil Partnerships Policy</u> To approve the provisions set out by the Brent Register Office to implement a same sex partnership strategy in conjunction with the requirements of The Civil Partnership Act 2004.	Executive	14 Nov 05	Report from the Director of Environment and Culture	Internal	Mark Rimmer Mandy Brammer RBDM

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E&C -05/06 019	<u>Progress Report on Controlled Parking Zones</u> To provide note the update on implemented CPZs across the borough and to consider any petitions received in areas affected by proposals or schemes.	Highways	20 Oct 05	Report from the Director of Environment and Culture	General public consulted during scheme development and liaison with petitioners	Satnam Sahota Transportation
HOUSING & CUSTOMER SERVICES						
HSG&CS -05/06- 07	<u>One Stop Shop Annual Performance Report 04/05 - Consultation</u> To note, the broad role that the OSS performs which includes customer care standards organisational leadership, performance, challenges and service priorities for 2005/06 and determine further or additional information requirements.	Executive	12 Sept 05	Report from the Director of Housing and Customer Services	Internal	Martin Cheeseman/ Sandra Carson
HSG&CS -05/06- 09	<u>Land Adjoining 10 Sycamore Grove NW9</u> To dispose of this site to Ujima Housing Association.	Executive	10 Oct 05	Report from the Director of Housing and Customer Services	Ujima Housing Association	Martin Cheeeman
ADULTS & SOCIAL CARE						
SS -04/05- 29	<u>Integrated Equipment Store</u> To consider options for modernisation.	Executive	14 Nov 05	Director of Adults & Social Care	Brent Primary Care Trust	Christabel Shawcross
SS -04/05- 30	<u>Multi Agency Adult Protection Committee – Annual Report</u> To agree the report, refer to scrutiny and note new proposed DOH standards.	Executive	14 Nov 05	Director of Adults & Social Care	Brent Primary Care Trust	Christabel Shawcross
SS -04/05-	<u>Annual Inspection Star Rating</u>	Executive	12 Dec 05	Director of Adults & Social	Internal	Lance Douglas

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31	To consider the annual performance report on adult social care from Commission for Social Care Inspection CSCI.			Care		